

# CAMP IAWAH Staff Sponsorship Fund (CISS)



***“Financially assisting staff so that IAWAH’s mission of ‘planting seeds of faith, nurturing disciples and cultivating leaders’ is fulfilled!”***

The Camp IAWAH Staff Sponsorship Fund exists to financially assist staff so that they can freely serve the guests of IAWAH Christian Ministries. IAWAH is a place where guests are welcomed, inspired and meet Christ.

Camp IAWAH relies heavily on volunteers and the CISS fund is one avenue to support staff who give sacrificially of their time and resources. Although the fund is not limited to students, it does allow young adults in university or college with significant tuition costs to consider IAWAH as a place of seasonal employment.

## **HOW DOES THE FUND WORK? - REGULATIONS:**

1. Accepted Staff Members are encouraged to raise support from their friends, local church and business community. This is often done by sending out a letter but can also be more effective by visiting individuals or by group presentation. (IAWAH will assist with a sample letter if requested.)
2. IAWAH provides a Sponsorship Form for donors. Official receipts for income tax purposes will be issued for all donations of \$20 or more to the CISS Fund. Receipts will be issued for the full amount of the gift(s) at the end of the year.
3. Monies raised go into the Fund to increase staff remuneration. All monies are considered employment income, taxable and subject to all applicable government deductions. Camp IAWAH will deduct 10% of the monies raised to cover the cost of employer payroll premiums.
4. Maximum total remuneration (honourarium or contracted pay) paid to any one seasonal staff member is \$600/wk including CISS sponsorship monies.
5. Donors will be notified if the Staff Member they wish to sponsor has already reached the maximum allowable sponsorship amount.
6. Staff Members who have reached the maximum sponsorship amount but fail to complete their term of service will receive a pro-rated amount of the sponsorship monies raised. Sponsorship funds will be pooled to support other staff in the program. Donors will be notified before this occurs.
7. Staff are responsible to thank all of their donors and keep them well informed of their service at Camp. Two or three updates over the season is appropriate.
8. Monies donated to the Fund that are not targeted toward a specific individual will be distributed among staff members participating in the Program that year.

The Fund is the responsibility of the Human Resources Department and is administered by Payroll Administration.

Human Resources: Steve Lapp, [slapp@iawah.com](mailto:slapp@iawah.com)

Administration: Shelley Vanderschuit, [admin@iawah.com](mailto:admin@iawah.com)

***“Guided by God’s Spirit and shaped by His Word we have a vision to ‘grow deeply-rooted followers of Jesus who are equipped for God’s harvest – wherever they are planted.’”***

# CAMP IAWAH Staff Sponsorship Form



Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

same as on cheque

City: \_\_\_\_\_ Prov.: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

I would like to make:

A one time donation of: \$ \_\_\_\_\_

Cheque  MasterCard  Visa

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

Make donations according to the following schedule:

Enclosed Post-dated cheque(s) total: \$ \_\_\_\_\_

Credit Card total: \$ \_\_\_\_\_

MasterCard  Visa

Credit card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_

on (day) \_\_\_\_\_ of \_\_\_\_\_ (month), 20\_\_, \$ \_\_\_\_\_

on (day) \_\_\_\_\_ of \_\_\_\_\_ (month), 20\_\_, \$ \_\_\_\_\_

on (day) \_\_\_\_\_ of \_\_\_\_\_ (month), 20\_\_, \$ \_\_\_\_\_

on (day) \_\_\_\_\_ of \_\_\_\_\_ (month), 20\_\_, \$ \_\_\_\_\_

**OPTIONAL: Leave this blank for a general donation to the CISS Fund, or I would prefer my donation to go towards the ministry of:** \_\_\_\_\_

If for any reason the staff member named for support does not complete his/her term of service, or if the staff member raises more than the maximum amount allowed, the donor will be notified by Camp IAWAH before the gift is processed.

Please make all cheques payable to Camp IAWAH and record the words "CISS Program" on the memo line of your cheque.

- **Please DO NOT put an individual staff member's name anywhere on your cheque.**
- **Please arrange to have all donations at the Camp Office by August 15.**

Return completed form to Camp IAWAH:

**MAIL:** CAMP IAWAH 304 IAWAH Rd RR2 Godfrey ON K0H 1T0

**FAX:** 613-273-3487 **EMAIL:** admin@iawah.com